



# Food Vendor Application

## BOSSIER CITY FAIR

May 14-23, 2010 - Louisiana Downs - Bossier City LA



Business Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_ Web Page: \_\_\_\_\_

What kind of set up do you have (circle one): Trailer Tent Cart Other: \_\_\_\_\_  
Dimensions of set up area: Front (left to right): \_\_\_\_\_ Depth (front to back): \_\_\_\_\_  
Serving set up (circle one): Side Serve End Serve

**ALL BEVERAGES MUST BE PURCHASED ONSITE THROUGH PEPSI AMERICA - THIS IS A PEPSI EXCLUSIVE VENUE**

**\*\*\*COPY OF PROOF OF INSURANCE IS REQUIRED** - All exhibitors/vendors must have commercial exhibitor/vendor insurance with liability limits of 1 million, listing Universal Fairs, LLC and Harrah's Bossier City Investment Company, LLC d/b/a Harrah's Louisiana Downs Race Track & Casino - NO EXCEPTIONS. Proof of insurance must be on file in our office prior to set up.

**\*\*\*Vendors MUST register with Louisiana and Bossier City Parrish Sales Tax Departments prior to set up at the fair.**

Contact info for both departments are listed below:

Louisiana Department of Revenue - 318-676-7505 or [www.rev.state.la.us](http://www.rev.state.la.us) Bossier City Sales Tax Office - 318-741-8549 or [www.bossiercity.org](http://www.bossiercity.org)

### Vendor Set Up Fees

DESCRIPTION	PRICE	TOTAL
<u>Base Fee:</u> Includes 6 exhibitor badges Does not include tent or equip. rentals - call if you need rentals.	22% of GROSS Due daily	
Grease Container Access Fee	\$15	\$ _____
Gray Water Access Fee (gray water must go into tank)	\$50	\$ _____
<u>Electrical Fees:</u> Up to 60 amps	\$100	\$ _____
Over 60 amps	\$200	\$ _____
(1) One 50 amp 220 volt circuit	\$250	\$ _____
Each additional 50 amp 220 volt circuit	\$150	\$ _____
24 hour power (available if required)	\$100	\$ _____
<b>SUB TOTAL</b> -----		\$ _____

Security Deposit Per Trailer/Booth - **SEPARATE CHECK REQUIRED** \$ 250  
If you move out or tear down before fair is over, security deposit is forfeited

**TOTAL AMOUNT ENCLOSED** (make checks/money orders out to **UNIVERSAL FAIRS**) ----- \$ \_\_\_\_\_

Universal Fairs accepts VISA, MASTERCARD, DISCOVER and AMERICAN EXPRESS - Please complete authorization on enclosed Exhibitor-Vendor Agreement.

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Please fill out enclosed Exhibitor-Vendor Agreement and mail it with this application, checks and (2) photos of booth set up to:

**Universal Fairs, Attention BCSF, PO Box 1327, Cordova TN, 38088**

Applications must be received in our office by April 1, 2010 to be considered for the 2010 fair. Applications can be faxed to (901) 867-7121.

Please call Universal Fairs toll free at 866-99FAIRS (866-993-2477) or email [info@universalfairs.com](mailto:info@universalfairs.com) if you have questions. Acceptance letters and festival information packets will be mailed out prior to the start of the fair. Fees do not include any tents or rental equipment. Please call if you need rentals. If space is cancelled after April 1st all payments will be forfeited.

**Contact Universal Fairs: 866-99FAIRS - Fax (901) 867-7121 or [info@universalfairs.com](mailto:info@universalfairs.com)**